

**Notice of an Electronically Conducted
Regular Meeting of the Charter Township of Union
Economic Development Authority**

Notice is hereby given that the Charter Township of Union Economic Development Authority will conduct their re-scheduled regular November 30, 2021, meeting electronically at 4:30 p.m., consistent with the emergency declarations and direction from state and county health officials to slow the spread of the COVID-19 virus and the Open Meetings Act (Public Act 267 of 1976, as amended).

There will be no in-person public attendance in the Township Hall Board Room (2010 S Lincoln Rd., Mt. Pleasant, MI 48858), although some EDA Board members and Township staff may choose to participate from this location.

All interested persons may attend and participate. The public may participate in the meeting by computer and smart phone using the following link to the electronic meeting location: <https://us02web.zoom.us/j/81144214764?pwd=MDIGM3pQZDN2U0NIYVZFMGIHMK5TUT09> (Meeting ID: "811 4421 4764" Password enter "896944"). The moderator will open public access to the electronic meeting space at 4:20 p.m.

To participate via telephone conference call, please call (312) 626-6799. Enter "811 4421 4764" and the "#" sign at the "Meeting ID" prompt, and then enter "896944" at the "Password" prompt. Lastly, re-enter the "#" sign again at the "Participant ID" prompt to join the meeting.

The meeting agenda, packet of materials relating to the meeting, and instructions for connecting to the meeting electronically are available on the Township's website under "Minutes and Board Packets" at <http://www.uniontownshipmi.com/>.

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Economic Development Authority, please use the "Raise Your Hand" button at the bottom center of the screen. To raise your hand for telephone dial-in participants, press "star" and then the number "nine" (*9). The Chair will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

If there are a large number of participants, the Chair may choose to call on individuals by name or telephone number. Please speak clearly and provide your name and address before making your comments. Please note that the meeting moderator will control the muting and unmuting of participants during public comment.

Written comments to the Economic Development Authority may also be delivered to the drop box at the Township Hall. Comments received prior to 3:00 p.m. on 11/30/2021 will be read aloud to the Economic Development Authority.

Persons with disabilities needing assistance to participate should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance may contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

**Instructions to Participate in an Electronically Conducted
Regular Meeting of the Charter Township of Union
Economic Development Authority**

The Charter Township of Union Economic Development Authority will conduct their re-scheduled regular November 30, 2021, meeting electronically at 4:30 p.m., consistent with the emergency declarations and direction from state and county health officials to slow the spread of the COVID-19 virus and the Open Meetings Act (Public Act 267 of 1976, as amended).

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<https://us02web.zoom.us/j/81144214764?pwd=MDIGM3pQZDN2U0NIYVZFMGIHMK5TUT09>

(Meeting ID: “811 4421 4764” Passcode “896944”).

To participate via telephone conference call, please call (312) 626-6799. Enter “811 4421 4764” and the “#” sign at the “Meeting ID” prompt and then enter “896944” at the “Password” prompt. Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

The moderator will open public access to the electronic meeting space at 4:20 p.m.

Raise Your Hand for Citizen Participation During the Public Comment Periods

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Economic Development Authority, please **click on the “Raise Your Hand” icon** near the bottom of your screen.



Click “Lower Hand” to lower it if needed. The host will be notified that you’ve raised your hand. The Mute/Unmute function will be controlled by the meeting moderator.

To raise your hand for telephone dial-in participants, press “star” and then the number “nine” (*9).

The Chair will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

Do I need to download the Zoom app to access the meeting? No. Use of the Zoom app is recommended for the best experience, but you will have options to “download & run Zoom” or “join from your browser” when you click on the link to join the meeting.

Can I Use Bluetooth Headset? Yes, as long as the Bluetooth device is compatible with the computer or mobile device that you are using.

Do I have to have a webcam to join on Zoom? While you are not required to have a webcam to join a Zoom Meeting, you will not be able to transmit video of yourself. You will continue to be able to listen and speak during public comment and view the webcam video of other participants.

Leaving the Meeting: Click the “Leave Meeting” link at the bottom right corner of the screen at any time to leave the meeting.

Charter Township of Union



**Economic Development Authority Board (EDA)
Regular Electronic Meeting**
Instructions for access will be posted and available on the
website home page www.uniontownshipmi.com
Tuesday November 30, 2021
4:30 p.m.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - October 19, 2021, Special Informational Meeting
 - October 19, 2021, Regular Meeting
5. PRESENTATIONS
6. PUBLIC COMMENT
7. REPORTS
 - A. Accounts payable Approval – October
East DDA District #248 – Check Register
West DDA District #250 – Check Register
 - B. October Financial Reports: Income / Expense Statement; Balance Sheet
East DDA District #248
West DDA District #250
 - C. Board Member Matrix
 - D. Annual Water Rate REU Notices for the East DDA District
8. NEW BUSINESS
 - A. RFBA – Authorization for Participation in the 2022 Art Reach Festival of Banners
 - B. RFBA – Budget Amendment #4 for the East and West DDA Fund
 - C. RFBA – Consideration of canceling the 12/21/2021 regular meeting
9. PENDING BUSINESS

10. DIRECTOR COMMENTS

11. ADJOURNMENT

Next regularly scheduled meeting Tuesday, December 21, 2021

**Charter Township of Union
Economic Development Authority Board (EDA)
Special Informational – Electronic Board Meeting
Tuesday, October 19, 2021**

MINUTES

A special informational – electronic meeting of the Charter Township of Union Economic Development Authority was held on October 19, 2021, at 4:15 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 4:15 p.m.

ROLL CALL

Present:

Figg – Union Township, Isabella County
Coyne – Union Township, Isabella County
Barz – Union Township, Isabella County
Bacon – Union Township, Isabella County
Sweet – Union Township, Isabella County
Zalud – Union Township, Isabella County
Mielke – Union Township, Isabella County
Kequom – (4:18) Union Township, Isabella County

Absent: Hunter, Chowdhary

Excused:

Others Present: Rodney Nanney – Community & Economic Development Director, Amy Peak – Building Services Department Clerk

APPROVAL OF AGENDA

MOTION by Figg SUPPORTED by Sweet to APPROVE the agenda as presented. MOTION CARRIED 7-0.

NEW BUSINESS

- A. 2020 Annual Report: No public comments or questions offered. No EDA Board questions, or comments offered.
- B. 2021 Priority: Updates to the East and West DDA District plans. Rodney Nanney mentioned there was a public hearing and 1st reading of the ordinances held at 10/13/21 Board of Trustees meeting. A 2nd reading of ordinances will be held at the 10/27/21 at Board of Trustees meeting. Once the Board of Trustees acts to adopt those ordinances the notices would then be published, and plans would then go in to affect December 31, 2021.

Mielke commented that Jim Horton spoke at during the public comment at the Board of Trustees meeting and he stated the agreement proposed by Township and overall plan he received looked to be a positive and fair plan.

No public comments or questions offered.

C. 2021 – 2022 Project Priorities

No public comment offered. No EDA Board questions, or comments offered.

PUBLIC COMMENTS

Opened at 4:22 p.m.

No comments offered

Closed at 4:23 p.m.

GENERAL DISCUSSION

DIRECTOR COMMENTS

- Thanked board for their participation with the 2nd informational meeting.

Next regularly scheduled EDA meeting will be the October 19th 2021, directly following the informational meeting.

Mielke moved to adjourn, supported by Figg
Meeting adjourned at 4:25 p.m.

APPROVED BY

Chair Kequom

(Recorded by Amy Peak)

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular – Electronic Board Meeting
Tuesday, October 19, 2021**

MINUTES

A regular – electronic meeting of the Charter Township of Union Economic Development Authority was held on October 19, 2021, at 4:30 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 4:30 p.m.

ROLL CALL

Present:

Coyne – Union Township, Isabella County
Figg – Union Township, Isabella County
Zalud – Union Township, Isabella County
Barz – Union Township, Isabella County
Bacon – Union Township, Isabella County
Sweet – Union Township, Isabella County
Mielke – Union Township, Isabella County
Kequom – Union Township, Isabella County
Chowdhary – (4:34) Union Township, Isabella County

Absent: Hunter

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, Amy Peak – Building Services Clerk

APPROVAL OF AGENDA

MOTION by **Barz** SUPPORTED by **Bacon** to APPROVE the agenda as presented. **MOTION CARRIED 8-0.**

APPROVAL OF MINUTES

MOTION by **Figg** SUPPORTED by **Coyne** to APPROVE minutes from the September 21, 2021, regular meeting as presented. **MOTION CARRIED 8-0.**

MOTION by **Mielke** SUPPORTED by **Sweet** to APPROVE minutes from the September 28, 2021, Special Informational meeting as presented. **MOTION CARRIED 8-0.**

PRESENTATIONS - None

PUBLIC COMMENT – No public comment offered.

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director Sherrie Teall reviewed the accounts payable for the East DDA.

MOTION by **Figg** SUPPORTED by **Barz** to APPROVE the East DDA payables 9/22/21 – 10/19/21 in the amount of \$221,294.19 as presented. **MOTION CARRIED 9-0.**

Finance Director Sherrie Teall reviewed the accounts payable for the West DDA.

MOTION by **Figg** SUPPORTED by **Bacon** to APPROVE the West DDA payables 9/22/21 – 10/19/21 in the amount of \$9.21 as presented. **MOTION CARRIED 9-0.**

Finance Director Sherrie Teall reviewed financial reports.

Financial reports were RECEIVED AND FILED by Chair Kequom

NEW BUSINESS

- A. RFBA – consider to approve and adopt the 2022 fiscal year budgets for the East DDA and the West DDA funds, and to recommend final adoption of these budgets to the Board of Trustees.**

Finance Director – Sherrie Teall reviewed Request for Board Action. Discussion held.

MOTION by **Figg** SUPPORTED by **Barz**, to adopt the FY 2022 budget for the East DDA and West DDA funds as per the attached and further recommend approval of same to the Township Board of Trustees. **9 – YES, 0 – NO, 1 – ABSENT. MOTION CARRIED.**

- B. RFBA – Request to remove a street tree at the Pickard Part Store located at 5114 E. Pickard.**

Community and Economic Development Director – Rodney Nanney reviewed Request for Board Action. Discussion held.

MOTION by **Sweet** SUPPORTED by **Bacon** to authorize the owners of the Pickard Part Store to remove the existing street tree immediately adjacent to their freestanding sign at 5114 E. Pickard Rd. due to the encroachment of the tree into the area, subject to the following conditions:

1. Documentation of liability insurance for the contractor hired to remove the tree shall be provided to the Community and Economic Development Director prior to removal.
2. The project shall include removal of the tree, the stump, and all debris; replacement of topsoil to level the site; and seeding of the disturbed area with grass seed.

9 - YES, 0 - NO, 1 - ABSENT. MOTION CARRIED

PENDING BUSINESS - None

GENERAL DISCUSSION

- How the EDA can be more creative with helping businesses with grants and ground signs.
- Mielke commented on the Planning Commission agenda.

DIRECTOR COMMENTS

- Will be sending out an email 2 weeks before next meeting to see about getting a commitment for attendance for the 11/16/21 meeting.
- 2nd reading of the ordinances to adopt the East and West DDA District plan will be held at the 10/27/21 Board of Trustees meeting.
- Updated agreement related to revenue sharing with the East DDA and the County and the Township will be on the 10/27/21 Board of Trustees agenda as well.

Next regular EDA meeting to be held on Tuesday, November 16, 2021.
Meeting adjourned by Chair Kequom at 5:23 p.m.

APPROVED BY

Chair Kequom

(Recorded by Amy Peak)

11/23/2021 11:21 AM
 User: SHERRIE
 DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
 CHECK DATE FROM 10/20/2021 - 11/30/2021

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 248 EDDA CHECKING						
11/12/2021	248	78 (E)	00146	CONSUMERS ENERGY	5800 E PICKARD #A	37.10
					5770 E PICKARD STE B	29.84
					5771 E PICKARD STE A	86.33
					5771 E PICKARD STE B	29.98
					4592 E PICKARD STE A	56.22
					4592 E PICKARD STE B	29.84
					4675 E PICKARD	42.52
					4923 E PICKARD	51.85
					2027 FLORENCE ST	41.70
					1940 S ISABELLA	56.17
					4900 E PICKARD	42.18
					5157 E PICKARD STE A	37.56
					5157 E PICKARD STE B	29.98
					2029 2ND	83.28
					5325 E PICKARD	83.39
					5770 E PICKARD STE A	67.56
						<u>805.50</u>
11/12/2021	248	79 (E)	00146	VOID		0.00
				Void Reason: Created From Check Run Process		V
11/30/2021	248	4242	01358	21ST CENTURY MEDIA-MICHIGAN	EDDA TAX INCREMENT FINANCE PLAN NOTICES	554.30
11/30/2021	248	4243	01600	BE GREEN LAWN SERVICES CO, INC.	FALL FERTILIZER-PICKARD ST. CORRIDOR	1,745.00
					SUMMER FERTILIZER-PICKARD ST CORRIDOR	1,745.00
						<u>3,490.00</u>
11/30/2021	248	4244	01278	BERENDS, HENDRICKS, STUIT INSURANCE	PROP/LIABILITY INS RENEWAL NOV 21-OCT 21	1,833.86
11/30/2021	248	4245	01741	GOENNER LAWCARE LLC	MOWING ON PICKARD-OCTOBER 2021	2,900.00
11/30/2021	248	4246	00337	ISABELLA COUNTY TREASURER	BOB EVANS-MPT SETTLEMENT REFUND	504.39
11/30/2021	248	4247	00450	M M I	PARK BENCH GROUND MAINT-OCT 2021	658.00
11/30/2021	248	4248	00072	BLOCK ELECTRIC	REMOVE ART REACH BANNERS	1,285.00
11/30/2021	248	4249	01240	BRAUN KENDRICK FINKBEINER PLC	EDDA LEGAL FEES-SEPTEMBER 2021	713.00
11/30/2021	248	4250	00722	CHARTER TOWNSHIP OF UNION	Q3 UTILITY BILL-5800 E. PICKARD	168.70
11/30/2021	248	4251	01741	GOENNER LAWCARE LLC	MOWING ON PICKARD & FALL CLEAN UP	2,225.00

248 TOTALS:

(1 Check Voided)

Total of 11 Disbursements:

15,137.75

11/12/2021 06:41 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 10/20/2021 - 11/30/2021

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 250 WDDA CHECKING						
11/30/2021	250	262	01358	21ST CENTURY MEDIA-MICHIGAN	WDDA TAX INCREMENT FINANCE PLAN NOTICES	554.30
250 TOTALS:						
Total of 1 Checks:						554.30
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						554.30

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	YTD BALANCE	2021		YTD BALANCE	% BDGT USED
		10/31/2020 NORMAL (ABNORMAL)	ORIGINAL BUDGET	2021 AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	
Fund 248 - EAST DDA FUND						
Revenues						
Dept 000 - NONE						
248-000-402.000	CURRENT PROPERTY TAX	434,701.18	458,000.00	466,000.00	466,608.87	100.13
248-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00	(4,000.00)	(4,000.00)	(504.39)	12.61
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	(250.00)	(250.00)	0.00	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	67.85	300.00	300.00	0.00	0.00
248-000-445.000	INTEREST ON TAXES	631.16	500.00	500.00	0.00	0.00
248-000-573.000	STATE AID REVENUE-LCSA	62,005.75	63,000.00	56,000.00	56,127.27	100.23
248-000-665.000	INTEREST EARNED	16,864.36	6,700.00	6,700.00	3,848.85	57.45
248-000-671.000	OTHER REVENUE	158.72	100.00	100.00	0.00	0.00
Total Dept 000 - NONE		514,429.02	524,350.00	525,350.00	526,080.60	100.14
TOTAL REVENUES		514,429.02	524,350.00	525,350.00	526,080.60	100.14
Expenditures						
Dept 000 - NONE						
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	7,719.50	82,500.00	62,500.00	22,625.96	36.20
248-000-801.001	MAINT- BENCHES/TRASH RECEPTACLES	0.00	11,000.00	5,000.00	0.00	0.00
248-000-801.003	SIDEWALK SNOWPLOWING	3,700.00	11,000.00	11,000.00	5,900.00	53.64
248-000-801.004	RIGHT OF WAY LAWN CARE	14,654.00	23,000.00	23,000.00	28,557.00	124.16
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	26,789.26	35,000.00	35,000.00	13,012.92	37.18
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	13,198.00	21,000.00	21,000.00	12,235.00	58.26
248-000-801.015	STREET LIGHT BANNERS/CHRISTMAS	6,665.00	20,000.00	20,000.00	18,355.00	91.78
248-000-826.000	LEGAL FEES	0.00	500.00	500.00	713.00	142.60
248-000-880.000	COMMUNITY PROMOTION	5,000.00	10,000.00	10,000.00	5,000.00	50.00
248-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00	40,000.00	40,000.00	0.00	0.00
248-000-900.000	PRINTING & PUBLISHING	0.00	250.00	250.00	554.30	221.72
248-000-915.000	MEMBERSHIP & DUES	0.00	260.00	260.00	405.00	155.77
248-000-917.000	WATER & SEWER CHARGES	9,109.80	16,000.00	16,000.00	13,595.90	84.97
248-000-920.000	ELECTRIC/NATURAL GAS	7,559.87	12,000.00	12,000.00	9,326.03	77.72
248-000-935.000	PROPERTY/LIABILITY INSURANCE	1,576.01	1,700.00	1,700.00	1,697.25	99.84
248-000-940.000	LEASE/RENT	550.00	700.00	700.00	600.00	85.71
248-000-955.000	MISC.	52.96	50.00	50.00	0.00	0.00
Total Dept 000 - NONE		96,574.40	284,960.00	258,960.00	132,577.36	51.20
Dept 336 - FIRE DEPARTMENT						
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	70,484.04	105,100.00	81,150.00	81,150.00	100.00
Total Dept 336 - FIRE DEPARTMENT		70,484.04	105,100.00	81,150.00	81,150.00	100.00
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-967.300	SEWER SYSTEM PROJECTS	0.00	435,260.00	435,260.00	0.00	0.00
248-728-967.600	PARKS PROJECTS	0.00	117,000.00	221,000.00	211,000.00	95.48
248-728-971.000	CAPITAL OUTLAY-LAND	0.00	0.00	200,000.00	197,705.13	98.85
248-728-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	0.00	0.00	50,000.00	168.70	0.34
Total Dept 728 - ECONOMIC DEVELOPMENT		0.00	552,260.00	906,260.00	408,873.83	45.12
TOTAL EXPENDITURES		167,058.44	942,320.00	1,246,370.00	622,601.19	49.95

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	YTD BALANCE		2021		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2021 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - EAST DDA FUND								
Fund 248 - EAST DDA FUND:								
TOTAL REVENUES		514,429.02		524,350.00	525,350.00	526,080.60		100.14
TOTAL EXPENDITURES		167,058.44		942,320.00	1,246,370.00	622,601.19		49.95
NET OF REVENUES & EXPENDITURES		347,370.58		(417,970.00)	(721,020.00)	(96,520.59)		13.39

User: SHERRIE

DB: Union

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	YTD BALANCE		2021		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2021 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 250 - WEST DDA FUND								
Revenues								
Dept 000 - NONE								
250-000-402.000	CURRENT PROPERTY TAX	322,342.57		334,000.00	341,900.00	341,992.49		100.03
250-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00		(4,000.00)	(4,000.00)	0.00		0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	571.68		20.00	20.00	20.93		104.65
250-000-445.000	INTEREST ON TAXES	161.83		250.00	250.00	2.89		1.16
250-000-573.000	STATE AID REVENUE-LCSA	0.00		0.00	0.00	37.50		100.00
250-000-665.000	INTEREST EARNED	13,187.00		5,400.00	5,400.00	3,998.67		74.05
Total Dept 000 - NONE		336,263.08		335,670.00	343,570.00	346,052.48		100.72
TOTAL REVENUES		336,263.08		335,670.00	343,570.00	346,052.48		100.72
Expenditures								
Dept 000 - NONE								
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	3,601.32		54,200.00	29,200.00	14,986.46		51.32
250-000-826.000	LEGAL FEES	0.00		0.00	0.00	975.00		100.00
250-000-880.000	COMMUNITY PROMOTION	5,000.00		5,000.00	5,000.00	5,000.00		100.00
250-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00		40,000.00	40,000.00	0.00		0.00
250-000-900.000	PRINTING & PUBLISHING	0.00		0.00	0.00	554.30		100.00
250-000-915.000	MEMBERSHIP & DUES	0.00		260.00	260.00	405.00		155.77
250-000-967.400	STREET/ROAD PROJECTS	0.00		330,000.00	330,000.00	0.00		0.00
Total Dept 000 - NONE		8,601.32		429,460.00	404,460.00	21,920.76		5.42
Dept 336 - FIRE DEPARTMENT								
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	52,067.68		59,000.00	59,000.00	59,515.99		100.87
Total Dept 336 - FIRE DEPARTMENT		52,067.68		59,000.00	59,000.00	59,515.99		100.87
Dept 728 - ECONOMIC DEVELOPMENT								
250-728-967.300	SEWER SYSTEM PROJECTS	73,533.91		0.00	0.00	0.00		0.00
250-728-967.500	SIDEWALK/PATHWAY PROJECTS	0.00		250,000.00	320,000.00	12,840.00		4.01
Total Dept 728 - ECONOMIC DEVELOPMENT		73,533.91		250,000.00	320,000.00	12,840.00		4.01
TOTAL EXPENDITURES		134,202.91		738,460.00	783,460.00	94,276.75		12.03
Fund 250 - WEST DDA FUND:								
TOTAL REVENUES		336,263.08		335,670.00	343,570.00	346,052.48		100.72
TOTAL EXPENDITURES		134,202.91		738,460.00	783,460.00	94,276.75		12.03
NET OF REVENUES & EXPENDITURES		202,060.17		(402,790.00)	(439,890.00)	251,775.73		57.24

Fund 248 EAST DDA FUND

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	4,511.86
248-000-002.000	SAVINGS	1,059,384.51
248-000-003.001	CERTIFICATE OF DEPOSIT	533,760.66
248-000-123.000	PREPAID EXPENSES	1,528.22
Total Assets		1,599,185.25
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	14,639.89
Total Liabilities		14,639.89
*** Fund Balance ***		
248-000-370.379	RESTRICTED FUND BALANCE	1,681,065.95
Total Fund Balance		1,681,065.95
Beginning Fund Balance		1,681,065.95
Net of Revenues VS Expenditures		(96,520.59)
Ending Fund Balance		1,584,545.36
Total Liabilities And Fund Balance		1,599,185.25

Fund 250 WEST DDA FUND

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH	5,506.12
250-000-002.000	SAVINGS	520,665.66
250-000-002.001	SHARES	53.70
250-000-003.001	CERTIFICATE OF DEPOSIT	948,824.10
Total Assets		1,475,049.58
*** Liabilities ***		
250-000-202.000	ACCOUNTS PAYABLE	816.80
Total Liabilities		816.80
*** Fund Balance ***		
250-000-370.379	RESTRICTED FUND BALANCE	1,222,457.05
Total Fund Balance		1,222,457.05
Beginning Fund Balance		1,222,457.05
Net of Revenues VS Expenditures		251,775.73
Ending Fund Balance		1,474,232.78
Total Liabilities And Fund Balance		1,475,049.58

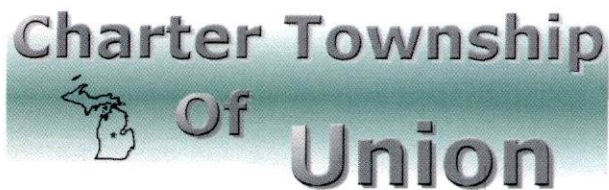
Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Ryan	Buckley	2/15/2022
4-Secretary	Doug	LaBelle II	2/15/2022
5 - Vice Secretary	Stan	Shingles	2/15/2024
6	Tera	Albrecht	2/15/2024
7	Mike	Darin	2/15/2022
8	Alex	Fuller	2/15/2023
9	Jessica	Lapp	2/15/2023
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2022
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 - Secretary	Judy	Lannen	12/31/2022
5 -	vacant seat		12/31/2022
Alt. #1	Brandon	LaBelle	12/31/2022
Alt. #2	vacant seat		2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2022
2	Sarvjit	Chowdhary	12/31/2022
3	Bryan	Neyer	12/31/2022
Alt #1	Randy	Golden	12/31/2022
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2021
2	Richard	Jakubiec	12/31/2021
3	Andy	Theisen	12/31/2021
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2022
2	John	Dinse	12/31/2021
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2021



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/2024
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2023
9	Jeff	Sweet	2/13/2025
10	vacant seat		2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2022
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Mike	Darin	8/15/2022
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	Jeremy	MacDonald	10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1 - City of Mt. Pleasant	John	Zang	12/31/2023
2 - City of Mt. Pleasant	Judith	Wagley	12/31/2022
1 -Union Township	Stan	Shingles	12/31/2023
2 - Union Township	Allison	Chiodini	12/31/2022
1- Mt. Pleasant Schools	Lisa	Diaz	12/31/2021



Department of Public Services

5228 South Isabella Road
Mt. Pleasant, MI 48858

Phone (989) 772 - 4600 ext. 223
Email jlloveberry@uniontownshipmi.com

November 15, 2021

EDDA - 4929 E PICKARD IRRIGATION
2010 SOUTH LINCOLN ROAD
MOUNT PLEASANT, MI 48858

Re: Annual Evaluation of Residential Equivalents

Service Address: 4929.1 E PICKARD
Account Number: 04214

Charter Township of Union has conducted the annual evaluation of water consumption and residential equivalents for commercial water customers.

Based on your average water usage over the past year (October 1, 2020 – September 30, 2021), the residential equivalents for your account have been adjusted as follows.

Current REUs Billed 10/1/2020-9/30/2021: 14
New REUs - Effective 10/1/2021-9/30/2022: 56

This annual evaluation is conducted in accordance with Charter Township of Union Ordinance 1995-8, Article 1, and Section 1.1. A copy of the Ordinance has been included with this notice for your review.

Account history/usage may be reviewed on the Township website at:

<https://bsaonline.com/OnlinePayment/OnlinePaymentSearch?PaymentApplicationType=10&uid=641>

A search by address or account number will allow you to look up account history, print bills, and make online payments. You do not have to register to use the website or make a payment, it may be utilized strictly for informational purposes. Additional billing information is also provided below for your review.

If you have any questions, please call (989) 772-4600 ext. 223 or e-mail jlloveberry@uniontownshipmi.com.

Thank you.

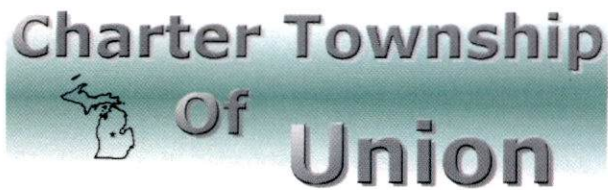
Charter Township of Union
Department of Public Services

GENERAL BILLING INFORMATION

- Quarterly Billing Rates: \$54.55 per REU for 0 - 15,000 gallons, anything over 15,000 gallons is billed at \$2.20 per thousand gallons
- 1 REU = 15,000 gallons of water
- REUs are established based on commercial use, a complete listing can be found under Download Information @ <http://www.uniontownshipmi.com/Departments/PublicServicesDepartment.aspx>

HOW TO CALCULATE YOUR QUARTERLY WATER BILL BASED ON REU'S

- If your REU rate is (15), your minimum quarterly bill would be (15) x \$54.55 = \$818.25 for up to 225,000 gallons, any additional usage above 225,000 gallons would be billed at \$2.20 per/1,000 gallons



Department of Public Services

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Mt. Pleasant, MI 48858

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November 15, 2021

EDDA - 4858 E PICKARD-IRRIGATION
2010 SOUTH LINCOLN ROAD
MOUNT PLEASANT, MI 48858

Re: Annual Evaluation of Residential Equivalents

Service Address: 4858.1 E PICKARD
Account Number: 04213

Charter Township of Union has conducted the annual evaluation of water consumption and residential equivalents for commercial water customers.

Based on your average water usage over the past year (October 1, 2020 – September 30, 2021), the residential equivalents for your account have been adjusted as follows.

Current REUs Billed 10/1/2020-9/30/2021: 23
New REUs - Effective 10/1/2021-9/30/2022: 57

This annual evaluation is conducted in accordance with Charter Township of Union Ordinance 1995-8, Article 1, and Section 1.1. A copy of the Ordinance has been included with this notice for your review.

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Thank you.

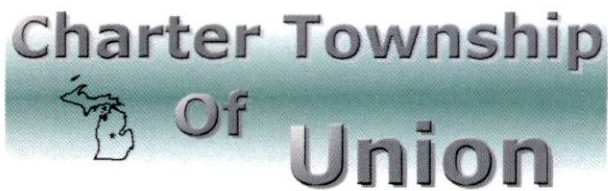
Charter Township of Union
Department of Public Services

GENERAL BILLING INFORMATION

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Department of Public Services

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November 15, 2021

EDDA - IRRIGATION
2010 LINCOLN ROAD S
MOUNT PLEASANT, MI 48858

Re: Annual Evaluation of Residential Equivalents

Service Address: US 27 OVERPASS
Account Number: 04071

Charter Township of Union has conducted the annual evaluation of water consumption and residential equivalents for commercial water customers.

Based on your average water usage over the past year (October 1, 2020 – September 30, 2021), the residential equivalents for your account have been adjusted as follows.

Current REUs Billed 10/1/2020-9/30/2021: 01
New REUs - Effective 10/1/2021-9/30/2022: 09

This annual evaluation is conducted in accordance with Charter Township of Union Ordinance 1995-8, Article 1, and Section 1.1. A copy of the Ordinance has been included with this notice for your review.

Account history/usage may be reviewed on the Township website at:

<https://bsaonline.com/OnlinePayment/OnlinePaymentSearch?PaymentApplicationType=10&uid=641>

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Thank you.

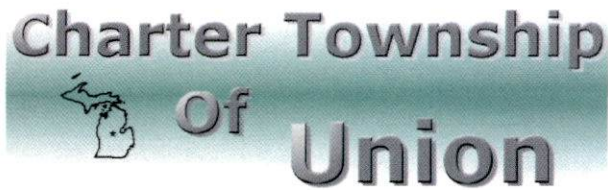
Charter Township of Union
Department of Public Services

GENERAL BILLING INFORMATION

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HOW TO CALCULATE YOUR QUARTERLY WATER BILL BASED ON REU'S

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Department of Public Services

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Mt. Pleasant, MI 48858

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November 15, 2021

EDDA - 5655 E PICKARD IRRIGATION
2010 SOUTH LINCOLN ROAD
MOUNT PLEASANT, MI 48858

Re: Annual Evaluation of Residential Equivalents

Service Address: 5655.1 E PICKARD
Account Number: 04211

Charter Township of Union has conducted the annual evaluation of water consumption and residential equivalents for commercial water customers.

Based on your average water usage over the past year (October 1, 2020 – September 30, 2021), the residential equivalents for your account have been adjusted as follows.

Current REUs Billed 10/1/2020-9/30/2021: 16
New REUs - Effective 10/1/2021-9/30/2022: 05

This annual evaluation is conducted in accordance with Charter Township of Union Ordinance 1995-8, Article 1, and Section 1.1. A copy of the Ordinance has been included with this notice for your review.

Account history/usage may be reviewed on the Township website at:

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If you have any questions, please call (989) 772-4600 ext. 223 or e-mail jloveberry@uniontownshipmi.com.

Thank you.

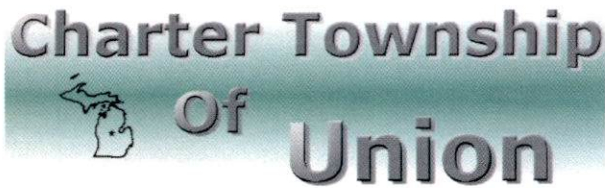
Charter Township of Union
Department of Public Services

GENERAL BILLING INFORMATION

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Department of Public Services

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Mt. Pleasant, MI 48858

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November 15, 2021

EDDA SPRINKLER - 5662 E PICKARD
2010 SOUTH LINCOLN ROAD
MOUNT PLEASANT, MI 48858

Re: Annual Evaluation of Residential Equivalents

Service Address: 5662.1 E PICKARD
Account Number: 04212

Charter Township of Union has conducted the annual evaluation of water consumption and residential equivalents for commercial water customers.

Based on your average water usage over the past year (October 1, 2020 – September 30, 2021), the residential equivalents for your account have been adjusted as follows.

Current REUs Billed 10/1/2020-9/30/2021: 11
New REUs - Effective 10/1/2021-9/30/2022: 16

This annual evaluation is conducted in accordance with Charter Township of Union Ordinance 1995-8, Article 1, and Section 1.1. A copy of the Ordinance has been included with this notice for your review.

Account history/usage may be reviewed on the Township website at:

<https://bsaonline.com/OnlinePayment/OnlinePaymentSearch?PaymentApplicationType=10&uid=641>

A search by address or account number will allow you to look up account history, print bills, and make online payments. You do not have to register to use the website or make a payment, it may be utilized strictly for informational purposes. Additional billing information is also provided below for your review.

If you have any questions, please call (989) 772-4600 ext. 223 or e-mail jloveberry@uniontownshipmi.com.

Thank you.

Charter Township of Union
Department of Public Services

GENERAL BILLING INFORMATION

- Quarterly Billing Rates: \$54.55 per REU for 0 - 15,000 gallons, anything over 15,000 gallons is billed at \$2.20 per thousand gallons
- 1 REU = 15,000 gallons of water
- REUs are established based on commercial use, a complete listing can be found under Download Information @ <http://www.uniontownshipmi.com/Departments/PublicServicesDepartment.aspx>

HOW TO CALCULATE YOUR QUARTERLY WATER BILL BASED ON REU'S

- If your REU rate is (15), your minimum quarterly bill would be (15) x \$54.55 = \$818.25 for up to 225,000 gallons, any additional usage above 225,000 gallons would be billed at \$2.20 per/1,000 gallons

To: Economic Development Authority Board	DATE: November 17, 2021
FROM: Rodney C. Nanney, AICP, Community and Economic Development Director	DATE FOR CONSIDERATION: 11/30/2021
ACTIONS REQUESTED: To approve the East DDA District's participation in the 2022 Art Reach of Mid-Michigan Festival of Banners event via the purchase and creation of 78 banners for installation and display along E. Pickard Road at a cost of \$4,500.00.	

Current Action X Emergency

Funds Budgeted: If Yes X Account # 248-000-801.015 No N/A

Finance Approval MDS

BACKGROUND INFORMATION

Inaugurated in 2009, the Festival of Banners was created as a signature event designed to bring attention and visitors to Isabella County, thereby increasing participation in local events. Community participants include the Township, City of Mt. Pleasant, and the Village of Shepherd, with event locations in the downtown areas of Shepherd and Mt. Pleasant, and throughout the Township's E. Pickard Rd. business district between S. Summerton Rd. and Packard Street.

Art Reach of Mid-Michigan coordinates the creation, distribution, and display of banners created each year by students, local artists, and community members. The annual Festival of Banners serves as an important part of our community's destination marketing efforts and helps to define and beautify the East DDA District in a unique way.

The back of each banner will display the name and logo of the sponsoring entities.

SCOPE OF SERVICES

Art Reach of Mid-Michigan will coordinate the effort to purchase and create 78 banners to be placed on E. Pickard Road within the East Downtown Development District.

JUSTIFICATION

The EDA is charged with overseeing local economic development activities within the DDA Districts. As outlined in the Township's Economic Development Plan, EDA goals include among other things, attracting and retaining businesses, and increasing recreational activities, events, and tourism in the area. By participating in the 2022 Festival of Banners, the EDA will be directly effectuating a major goal of the Authority.

BOARD OF TRUSTEES GOALS ADDRESSED

Board of Trustees goals addressed (from Policy 1.0: Global End):

- 1. Community well-being and common good**
- 2. Prosperity through economic diversity, cultural diversity, and social diversity**
- 6. Commerce**

Our annual contribution to the Festival of Banners helps to support commerce in the DDA Districts (1.6), and to support a sustainable community (1.0). The banner displays help to highlight the community’s creative and innovative spirit and high quality of life to attract visitors and new residents (1.2.1), and help to achieve the Board’s goal that all demographics within the Township can feel welcomed, feel belonging, and engage with the community (1.1.1).

COSTS

\$4,500.00

PROJECT TIMETABLE

May – November 2022

RESOLUTION

To approve the East DDA District’s participation in the 2022 Art Reach of Mid-Michigan Festival of Banners event via the purchase and creation of 78 banners for installation and display along E. Pickard Road at a cost of \$4,500.00.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

EDA Chair

Festival of Banners Plan

November 1, 2021

Prepared by: George Rouman
1405 East Andre Avenue
Mt. Pleasant, MI 48858
989-773-3435
mproumans@gmail.com

Event Date: Hang banners: week of May 28 – June 2, 2022

Remove banners: November 2022

Event Location: Downtown Mt. Pleasant - on 206 light poles
Union Township – on 78 light poles
Shepherd – on 16 light poles

Event Partners: Art Reach of Mid Michigan
City of Mt. Pleasant
Union Township
Village of Shepherd

Summary:

Art Reach of Mid Michigan is planning the fourteenth year of the "Festival of Banners" project. Due to the impact of the COVID-19 pandemic, changes have been made in the project to ensure the safety of the painters of the banners.

This year the project will include the communities of Shepherd, Union Township and downtown Mt. Pleasant. This project will result in three hundred painted vinyl banners that will be displayed on street light poles in the greater Mt. Pleasant area as well as in Shepherd from May through November 2022. School children, college students, artists and community members will be invited to paint the banners.

These banners will serve as a signature event to highlight the summer activities available in the Isabella County area. 500 booklets will be produced that include photos of each banner, business ads, and the names of our sponsors. These booklets will be distributed throughout the county.

The banners will hang in the downtown areas of Mt. Pleasant and Shepherd and on Pickard Street in Union Township. They will attract interest in our community and thus increase attendance at local events.

**Festival of Banners
1405 East Andre Avenue
Mount Pleasant, Michigan 438858**

November 1, 2021

Invoice

Please remit the following amount in support of the 2022 Festival of Banners:

Participation Fee	\$2,500.00
78 Banners (purchase blank banners for community designs)	2,000.00
Total	\$4,500.00

Your check may be made payable to Art Reach of Mid Michigan, 111 E. Broadway, Mt. Pleasant, MI 48858.

We appreciate the participation of Union Township in the Festival of Banners. If you have any questions, please contact George Rouman at (989) 773-3435.

Narrative:

The Festival of Banners was inaugurated in the summer of 2009 upon the request of the Quality of Life Committee of Vision 20/20 for a signature event for our community. The 2022 Festival of Banners will be executed by a dedicated committee of community members. Art Reach of Mid Michigan will again lead and coordinate the endeavor.

The goal of the Festival of Banners is to provide a signature event that brings attention to the Isabella County area and thus informs and encourages visitors to participate in summer activities in the community. The event committee will purchase 300 plain white vinyl banners which will be offered to elementary and secondary school students, college students, local artists and community members to paint.

Banners and paint will be offered to all approved submissions and will be free to K-12 school students and persons over the age of 65 and will be offered for a \$30 charge to all others. Once the artwork has been deemed appropriate, artists will be asked to take the banners home to paint. This is a change from previous years due to the COVID-19 pandemic. Although the number must be limited, provision can be made for in-house painting at the Art Reach Center.

In order to thank our event sponsors the back of each banner will display the name and logo of the sponsoring entities. The entities include the City of Mt. Pleasant, Union Township, Isabella Bank, Mercantile Bank, and the Saginaw Chippewa Indian Tribe.

REQUEST FOR ECONOMIC DEVELOPMENT AUTHORITY ACTION

To: Mark Stuhldreher, Township Manager

DATE: November 15, 2021

FROM: Sherrie Teall, Finance Director

DATE FOR EDA CONSIDERATION: November 30, 2021

ACTION REQUESTED: Approve Budget Amendment #4 for the East DDA fund and West DDA fund.

**It should be noted: On November 23, 2021, the Board of Trustees will review and approve or will not approve this amendment to the East DDA fund and the West DDA fund contingent on the EDA Board approval

Current Action _____

Emergency _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____

Finance Approval _____ Sherrie Teall _____

BACKGROUND INFORMATION

It is recommended that the Fiscal Year 2021 budget be amended by the Economic Development Authority per the attached for the funds listed above. Detailed changes to the respective accounts are attached. A brief description of the significant amendments follows.

East DDA Fund

- Revenue
 - No Revenues are amended

- Expenditures
 - Decreased Professional & Contractual Services budget \$22,500 based on mapping streetlighting/electrical/irrigation system for Miss Dig not being done due to major MDOT project on Pickard Street coming
 - Decreased budget \$5,000 for Maintenance to Benches/Trash Receptacles-will not be done due to major MDOT project on Pickard Street coming in 2023-24
 - Decreased budget \$15,000 due to the number of irrigation/lighting repairs decreasing over the prior year
 - Decreased budget \$5,000 for the business communications project moved from fiscal year 2021 to fiscal year 2022
 - Decreased budget \$40,000 due to delaying the Community Improvement Grant project until 2022
 - Decreased the Sewer System Projects budget for Pump Station #1 (\$160,260) and the Sanitary Sewer project on Summerton Road (\$275,000) delayed until 2022
 - Decreased the budget \$10,000 for the Parks Master Plan delayed until 2022
 - Total net expenditures from all adjustments is a decrease of \$529,115 in the East DDA Fund

The summary budget amendment for the East DDA Fund is:

Revenues:		-0-
Expenditures:	000-General Operating	(\$ 83,855)
	728-Economic Development	(445,260)
	Total Expenditures	(\$529,115)

- The resulting net impact of the budget amendment is to increase projected year end fund balance by \$529,115 compared to the existing amended budget

West DDA Fund

- Revenue
 - An Increased Budget for Property Tax revenue of \$4,000 is recognized
- Expenditures
 - Decreased budget \$40,000 due to delaying the Community Improvement Grant project until 2022
 - Decreased budget \$330,000 for the Lincoln Road project being delayed until 2022
 - Decreased budget \$307,000 for sidewalk projects being delayed until 2022
 - Total net expenditures from all adjustments is a decrease of \$674,855 in the WDDA Fund

The summary budget amendment for the West DDA Fund is:

Revenues:		\$ 4,000
Expenditures	000-General Operating	(\$ 367,855)
	728-Economic Development	(\$ 307,000)
	Total Expenditures	(\$674,855)

- The resulting net impact of the budget amendment is to increase projected year end fund balance by \$678,855 compared to the existing original budget

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

Budget amendments are required under the Uniform Budgeting and Accounting Act when it is known or anticipated that revenue and/or expenditures are likely to differ from the originally adopted budget. Sound financial management practices also dictate that the budget be amended in order to understand the current state of Authority finances so that any necessary adjustments in operations can be considered.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in these budget amendments (From Policy 1.0: Global End).

1. Community well-being and common good
2. Prosperity through economic diversity, cultural diversity, and social diversity
3. Safety
4. Health
5. Natural Environment
6. Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Respective budgets will be updated in the accounting system as soon as practical following approval by the EDA and the Board of Trustees.

RESOLUTION

Authorization is hereby given to amend the Fiscal Year 2021 budget for the East and West DDA funds in the respective net amounts of (\$530,115) in the 248 - East DDA Fund and (\$678,855) in the 250 – West DDA Fund

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

EDA Chair

**Charter Township of Union
248 - East DDA Fund
2021 Budget Amendment #4**

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2020	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	YTD BALANCE 10/7/2021	2021 PROPOSED AMENDED BUDGET	2021 PROPOSED BUDGET AMENDMENT
GL #	Description						
248-000-402.000	CURRENT PROPERTY TAX	434,701.18	458,000.00	466,000.00	466,608.87	466,000.00	0.00
248-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00	(4,000.00)	(4,000.00)	0.00	(4,000.00)	0.00
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	(250.00)	(250.00)	0.00	(250.00)	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	67.85	300.00	300.00	0.00	300.00	0.00
248-000-445.000	INTEREST ON TAXES	631.16	500.00	500.00	0.00	500.00	0.00
248-000-573.000	STATE AID REVENUE-LCSA	62,005.75	63,000.00	56,000.00	0.00	56,000.00	0.00
248-000-665.000	INTEREST EARNED	19,092.72	6,700.00	6,700.00	3,440.31	6,700.00	0.00
248-000-671.000	OTHER REVENUE	158.72	100.00	100.00	0.00	100.00	0.00
TOTAL REVENUES		516,657.38	524,350.00	525,350.00	470,049.18	525,350.00	0.00
Expenditures							
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	10,574.25	82,500.00	62,500.00	20,774.25	40,000.00	(22,500.00)
	*Decreased Budget for mapping streetlighting/electrical/irrigation system for Miss Dig-will not be done due to major MDOT project on Pickard Street coming in 2023						0.00
248-000-801.001	MAINT- BENCHES/TRASH RECEPTACLES	0.00	11,000.00	5,000.00	0.00	0.00	(5,000.00)
	*Decreased Budget for extra maintenance to streetscape-will not be done due to major MDOT project on Pickard Street coming in 2023						
248-000-801.003	SIDEWALK SNOWPLOWING	5,100.00	11,000.00	11,000.00	5,900.00	11,000.00	0.00
248-000-801.004	RIGHT OF WAY LAWN CARE	14,654.00	23,000.00	23,000.00	17,042.00	23,000.00	0.00
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	33,244.34	35,000.00	35,000.00	11,962.92	20,000.00	(15,000.00)
	*Decreased Budget due to irrigation/lighting repairs not needed as much as the prior year						
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	14,410.50	21,000.00	21,000.00	12,235.00	21,000.00	0.00
248-000-801.015	STREET LIGHT BANNERS/CHRISTMAS	17,630.00	20,000.00	20,000.00	6,270.00	20,000.00	0.00
248-000-826.000	LEGAL FEES	0.00	500.00	500.00	0.00	1,500.00	1,000.00
	*Increased Budget for Phase 1 environmental study/report/review closing documents and correspondence with title company related to purchase of property						
248-000-880.000	COMMUNITY PROMOTION	5,000.00	10,000.00	10,000.00	5,000.00	5,000.00	(5,000.00)
	*Decreased Budget for business communication project moved from 2021 to 2022						
248-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00	40,000.00	40,000.00	0.00	0.00	(40,000.00)
	*Decreased Budget by \$40,000.00 due to delaying the Community Improvement Grant project until 2022						
248-000-900.000	PRINTING & PUBLISHING	0.00	250.00	250.00	0.00	1,250.00	1,000.00
	*Increased Budget for notices in the paper for the new tax increment financing plan						
248-000-915.000	MEMBERSHIP & DUES	0.00	260.00	260.00	405.00	405.00	145.00
	*Increased Budget by \$145.00 due to Manager's MEDA dues being split between EDDA and WDDA						
248-000-917.000	WATER & SEWER CHARGES	9,109.80	16,000.00	16,000.00	4,347.15	16,000.00	0.00
248-000-920.000	ELECTRIC/NATURAL GAS	11,586.89	12,000.00	12,000.00	8,621.79	13,500.00	1,500.00
	*Increased Budget due to electrical for streetlights on Pickard/Christmas lighting coming in higher than expected						
248-000-935.000	PROPERTY/LIABILITY INSURANCE	1,576.01	1,700.00	1,700.00	1,391.61	1,700.00	0.00
248-000-940.000	LEASE/RENT	550.00	700.00	700.00	600.00	700.00	0.00
248-000-955.000	MISC.	84.96	50.00	50.00	0.00	50.00	0.00
Total Dept 000 - NONE		123,520.75	284,960.00	258,960.00	94,549.72	175,105.00	(83,855.00)
Dept 336 - FIRE DEPARTMENT							
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	70,484.04	105,100.00	81,150.00	81,150.00	81,150.00	0.00
Total Dept 336 - FIRE DEPARTMENT		70,484.04	105,100.00	81,150.00	81,150.00	81,150.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT							
248-728-967.300	SEWER SYSTEM PROJECTS	0.00	435,260.00	435,260.00	0.00	0.00	(435,260.00)
	*Decreased Budget by \$435,260.00-Pump Station #1 (\$160,260) and Summertown Road (\$275,000) Water Sanitary Sewer moved from 2021 to 2022						
248-728-967.600	PARKS PROJECTS	0.00	117,000.00	221,000.00	19,714.91	211,000.00	(10,000.00)
	*Decreased Budget by \$10,000.00-Parks Master Plan Project moved from 2021 to 2022						
248-728-971.000	CAPITAL OUTLAY-LAND	0.00	0.00	200,000.00	197,697.09	200,000.00	0.00
248-728-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	0.00	0.00	50,000.00	0.00	50,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		0.00	552,260.00	906,260.00	217,412.00	461,000.00	(445,260.00)
TOTAL EXPENDITURES		194,004.79	942,320.00	1,246,370.00	393,111.72	717,255.00	(529,115.00)
TOTAL REVENUES		516,657.38	524,350.00	525,350.00	470,049.18	525,350.00	0.00
TOTAL EXPENDITURES		194,004.79	942,320.00	1,246,370.00	393,111.72	717,255.00	(529,115.00)
NET OF REVENUES & EXPENDITURES		322,652.59	(417,970.00)	(721,020.00)	76,937.46	(191,905.00)	529,115.00
BEGINNING FUND BALANCE		1,358,413.00	1,681,065.59	1,681,065.59	1,681,065.59	1,681,065.59	
ENDING FUND BALANCE		1,681,065.59	1,263,095.59	960,045.59	1,758,003.05	1,489,160.59	

**Charter Township of Union
250 - West DDA Fund
2021 Budget Amendment #4**

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2020	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	2021 YTD BALANCE 10/8/2021	2021 PROPOSED AMENDED BUDGET	2021 PROPOSED BUDGET AMENDMENT
Revenues							
250-000-402.000	CURRENT PROPERTY TAX	322,342.57	334,000.00	341,900.00	341,992.49	341,900.00	0.00
250-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00	(4,000.00)	(4,000.00)	0.00	0.00	4,000.00
	*Decreased Budget due to no BOR or MTT cases in the West DDA						
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	574.14	20.00	20.00	20.93	20.00	0.00
250-000-445.000	INTEREST ON TAXES	162.66	250.00	250.00	2.89	250.00	0.00
250-000-665.000	INTEREST EARNED	14,269.39	5,400.00	5,400.00	3,568.17	5,400.00	0.00
TOTAL REVENUES		337,348.76	335,670.00	343,570.00	345,584.48	347,570.00	4,000.00
Expenditures							
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	5,487.07	54,200.00	29,200.00	14,714.75	29,200.00	0.00
250-000-826.000	LEGAL FEES	0.00	0.00	0.00	975.00	1,000.00	1,000.00
	*Increased Budget for legal fees related to sidewalks/eminent domain analysis						
250-000-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00
250-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00	40,000.00	40,000.00	0.00	0.00	(40,000.00)
	*Decreasing Budget by \$40,000.00 due to Improvement Grant being moved from 2021 to 2022						
250-000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
	*Increased Budget for notices in the paper for the new tax increment financing plan						
250-000-915.000	MEMBERSHIP & DUES	0.00	260.00	260.00	405.00	405.00	145.00
	*Increasing Budget by \$145.00 due to Manager's MEDA dues being split between EDDA and WDDA						
250-000-967.400	STREET/ROAD PROJECTS	0.00	330,000.00	330,000.00	0.00	0.00	(330,000.00)
	*Decreasing Budget by \$330,000.00 due to Lincoln Rd. Project being moved from 2021-2022						
		10,487.07	429,460.00	404,460.00	21,094.75	36,605.00	(367,855.00)
Dept 336 - FIRE DEPARTMENT							
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	52,067.68	59,000.00	59,000.00	59,515.99	59,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		52,067.68	59,000.00	59,000.00	59,515.99	59,000.00	0.00
Dept 728 - ECONOMIC DEVELOPMENT							
250-728-967.300	SEWER SYSTEM PROJECTS	73,533.91	0.00	0.00	0.00	0.00	0.00
250-728-967.500	SIDEWALK/PATHWAY PROJECTS	0.00	250,000.00	320,000.00	12,840.00	13,000.00	(307,000.00)
	*Decreasing Budget by \$307,000.00 for sidewalk projects being moved from 2021 to 2022						
Total Dept 728 - ECONOMIC DEVELOPMENT		73,533.91	250,000.00	320,000.00	12,840.00	13,000.00	(307,000.00)
TOTAL EXPENDITURES		136,088.66	738,460.00	783,460.00	93,450.74	108,605.00	(674,855.00)
TOTAL REVENUES		337,348.76	335,670.00	343,570.00	345,584.48	347,570.00	4,000.00
TOTAL EXPENDITURES		136,088.66	738,460.00	783,460.00	93,450.74	108,605.00	(674,855.00)
NET OF REVENUES & EXPENDITURES		201,260.10	(402,790.00)	(439,890.00)	252,133.74	238,965.00	678,855.00
BEGINNING FUND BALANCE		1,021,196.00	1,222,457.00	1,222,457.00	1,222,457.00	1,222,457.00	
ENDING FUND BALANCE		1,222,456.10	819,667.00	782,567.00	1,474,590.74	1,461,422.00	



To: Economic Development Authority Board **DATE:** November 17, 2021
FROM: Rodney C. Nanney, AICP, Community and Economic Development Director **DATE FOR CONSIDERATION:** 11/30/2021
ACTION FOR CONSIDERATION: To cancel the regular December 21, 2021 because of a lack of action items for this agenda.

Current Action Emergency

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A

BACKGROUND INFORMATION

With the change in the November meeting date, the action items that would have normally been up for consideration in December were able to be included on the rescheduled 11/30/2021 meeting agenda. With that in mind, and recognizing the regular December 21, 2021 meeting date’s proximity to the Christmas holiday, the EDA Board has the option to consider cancellation of the December meeting date if you prefer as a board to do so. If you choose this option, monthly bills and other routine items would be handled by staff in the same manner as has been done in cases where a quorum of members was not present for a meeting.

The following are two topics that I was planning to bring to the EDA Board for discussion in January, but we could start the discussion at the December meeting if desired:

1. Begin discussion of preferences and priorities for developing local business grant programs for beautification, pedestrian improvements, and replacement signage.
2. Begin discussion of the long-term (post 2023-2024 M-20 reconstruction) preferences for the underground irrigation system along E. Pickard. Rd.

OPTIONS FOR CONSIDERATION

Option A To take no action (which would mean that the 12/21/2021 regular meeting would be held at 4:30pm as an electronic meeting via Zoom per the approved 2021 schedule of meetings).

Option B Motion: To cancel the regular December 21, 2021 because of a lack of action items for this agenda.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

EDA Chair

TO: Economic Development Authority Board	DATE: November 18, 2021
FROM: Rodney C. Nanney, AICP, Community and Economic Development Director	
SUBJECT: Anticipated return to in-person EDA Board meetings in January	

Background Information

The EDA Board last held an in-person public meeting on January 21, 2020, prior to COVID19 virus pandemic-related shutdowns in March. While the pandemic continues to affect our state, all of the previous health-related orders limiting in-person public meetings have been lifted.

The Board of Trustees held their first in-person regular meeting in the Township Hall Board Room on July 28, 2021. The Township Hall is open to the public, but the Community and Economic Development Department staff continue to hold most meetings with applicants and others remotely via the Zoom app whenever possible.

End of authorizations for electronic meetings

The temporary authorization under the Open Meetings Act (Public Act 267 of 1976, as amended) for the EDA Board to hold electronic meetings will end on December 31, 2021. The local State of Emergency declaration adopted by the Isabella County Board of Commissioners, also necessary to hold electronic meetings, will also end on 12/31/2021.

No effective option for “hybrid” meetings

The Open Meetings Act does include an option for a board member with a medical condition to attend and participate in an in-person meeting from a remote location, provided that the two-way communication requirements of the state Act can be met. The communications technology in the Township Hall Board Room remains fully capable of recording and broadcasting any public meeting to the Township’s public access channel. However, it is not configured for two-way communication with remote attendees, so holding a potential “hybrid” meeting with a member participating remotely is not an option at this time.

Expect a return to in-person meetings in January

Please be aware that, unless the state legislature takes action to amend the Open Meetings Act to extend electronic meeting authority into 2022, it is anticipated that our regular January meeting will be held in-person in the Township Hall Board Room. Masks will be available to any members that would like one, but they are not currently required to be worn. Please contact me at (989) 772-4600 ext. 232 or via email at rnanney@uniontownshipmi.com with any questions.

Respectfully submitted,

Rodney C. Nanney, AICP

Community and Economic Development Director